June 12, 2017

ADDENDUM # 2
RFP 17-33-1500

For: Probation Services

This addendum supersedes and supplements all portions of the bidding documents and
becomes part of the contract documents for the above-referenced project.
Where any item called for in the specifications or indicated on the drawings is supplemented
hereby, the original requirements shall remain in effect.
Where any original item is amended, voided or superseded hereby, the provision of such item
not so specifically amended, voided or superseded shall remain in effect.

Response to questions received (response in italics):

In reviewing the Bids and Results tab on the website the RFP number is shown as 17-33-
1400, but the document shows 17-33-1500, please clarify.
The correct RFP number is 17-33-1500.

1. Format of proposal: It appears that the response expected by Forsyth County should
begin on page 10 of the RFP, beginning at “RESPONSE”. Is this correct?
The section referenced is the requested format to be used in submitting a proposal.

2. In addition, it appears that the Scope of Services should be addressed under “E. Detailed
Approach” on page 11 of the RFP. Is this correct?
Yes, in this section provide details of the approach and services being offered.

3. Firm Experience: The RFP asks to “provide organizational chart of the business structure, and
organizational chart of the structure of the team to include brief description of the roles and
responsibilities.” Are you requesting an organizational chart of our company and an
organizational chart of the team that would provide services to the Forsyth County Courts?
Correct.

4. Can you provide the following caseload statistics for the workload pertaining to the RFP?
Current total active probation case count. 1,383
Current active Pay Only case count. Not applicable
Current Pre-Trial Diversion case count. 0
Current Electronic Monitoring case count. 85

End of Addendum #2