



## Forsyth County Procurement

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### ADDENDUM #1

#### RFP No. 21-193-0610

**For: Workers Compensation Third Party Claims Administrative Services**

This addendum supersedes and supplements all portions of the bidding documents and becomes part of the contract documents for the above-referenced project.

Where any item called for in the specifications or indicated on the drawings is supplemented hereby, the original requirements shall remain in effect.

Where any original item is amended, voided or superseded hereby, the provision of such item not so specifically amended, voided or superseded shall remain in effect.

#### Clarification on Bidder Questions:

1. **Q: Who is the current TPA for Forsyth County?**

**A: USIS**

2. **Q: What is the current annual service fee for claims administration? Is it a fee per claim or flat annual fee? Are fees on a life of claim basis?**

**A: We have sperate fees for Lost Time and Medical Only claims. These are each per claim type. Fees are not on life of claim basis.**

3. **Q: Do you currently have a Performance Guarantee Contract?**

**A: No.**

4. **Q: If claim service is awarded to a new TPA, will the open claims be transferred to the new TPA? If so, how many Medical Only and Indemnity claims are currently open?**

**A: Yes. Unable to determine until the exact time of transfer.**

5. **Q: Who is the current Pharmacy Benefit Manager for Forsyth County?**

**A: N/A**

6. **Q: Who is the defense attorney assigned to Forsyth County Litigated cases?**  
**A: *Depends on type of litigated case.***
7. **Q: Who is the current Bill Review/PPO Network for Forsyth County?**  
**A: *N/A***
8. **Q: How many medical bills went through Bill Review in the last 12 months?**  
**A: *Information can be provided at time of award.***
9. **Q: Can Forsyth County furnish a Medical Savings report for the last 12 months with Billed charges and amount paid? I**  
**A: *Information can be provided at time of award.***
10. **Q: Who is the current TPA?**  
**A: *See Question #1***
11. **Q: How many current open claims are there?**  
**A: *52***
12. **Q: Does the County want any additional loss control services?**  
**A: *No***
13. **Q: In addition to submitting (1) hard copy RFP and (1) hard copy Cost Proposal, does the County want the Cost Proposal to be put on all (3) flash drives as well?**  
**A: *No, the Cost Proposal should only be submitted in a separately sealed envelope, within the sealed Proposal.***
14. **Q: Please clarify if the County wishes the pricing to be included in the RFP or under separate cover?**  
**A: *See Question #13 for clarification on where pricing is to be included in the Proposal.***
15. **Q: If a bidder does not have conflict of interest does the County require a disclosure statement to be included?**  
**A: *Yes***
16. **Q: Are the Affidavits to be included in the 50 page count limit?**  
**A: *Yes***
17. **Q: Questions 77-93 are duplicates. The questions can be found in 60-76. Please verify that questions 77-93 can be deleted.**  
**A: *Yes these can be deleted.***

- 18.Q: Can a vendor submit a stand-alone response for the medical cost containment portion; Bill Review, PPO, Nurse Case Management or only bundled bids allowed?**  
**A: *Stand alone response will be accepted for competitive cost containment.***
- 19.Q: Can you supply the volume of medical bill each year for the past 3 years?**  
**A: *These can be provided after award and finalization of contract but not prior for HIPPA confidentially.***
- 20.Q: Can companies from Outside Canada apply for this? (like, from India or USA)**  
**A: *Under "Requirements" on p7, "The third party administrator must have a physical office located within Georgia and shall have a minimum of three public entity (with fire or police operations) clients.***
- 21.Q: Will the awarded form need to come to Forsyth County for meetings?**  
**A: *See question 20***
- 22.Q: Can companies perform the tasks (related to RFP) outside Canada? (like, from India or USA)**  
**A: *Must have a physical office located within Georgia and shall have a minimum of three public entity (with fire or police operations) clients.***
- 23.Q: Can companies submit the proposal via email?**  
**A: *No***
- 24.Q: Please provide complete loss runs for workers' compensation claims for the last 5 years in MS Excel which include, claim type, status (open/closed), medical paid experience, with any PII redacted.**  
**A: *These can be provided after award and finalization of contract but not prior for HIPPA confidentially.***
- 25.Q: Regarding submission of the proposal, the General Information section (page 2) states the County wants pricing included in the proposal, then under 'Tab 7' (page 10) of the proposal content section states pricing should be submitted in a separate envelope? Please clarify if it should be included in proposals or submitted separately.**  
**A: *See question 13.***
- 26.Q: A requirement for the TPA to procure bid & performance bonds are mentioned in the 'special insurance requirements' (page 5) and 'general terms and conditions' (page 24-25) of the RFP. Please confirm whether bid or performance bonds are required for this RFP.**

**A: Bid and Performance Bonds are not required for this RFP.**

**27.Q: Integrating historical loss data and completing a data transfer (pages 7 & 16-18) are mentioned several times throughout the RFP, please confirm that the county desires the new TPA to handle the existing open claim files in addition to storing all historical loss data. This information is critical to evaluate the program and consider offering the County a flat rate charge.**

**A: Yes**

**28.Q: It appears per page 14 (first row/column) that the County is open to terms that are not life of claim. Please confirm the County is open to considering a life of contract pricing structure?**

**A: No**

**29.Q: Who is the current TPA for these services. Please provide current service agreement.**

**A: See question 1.**

**30.Q: With pricing dependent on responses to the above, as well as the requirement to provide an original copy to the procurement department, can the County provide an extension of the RFP due date of 12/9?**

**A: No**

**31.Q: Can you provide the number of medical bills reviewed per year for the past three to five years?**

**A: These can be provided after award and finalization of contract but not prior for HIPPA confidentially.**

**32.Q: Is the Pricing Page (form) to be included with/in the Fee proposal in the separate envelope? Meaning do you want to see that format?**

**A: See question 13.**

**33.Q: What are Topical Captioned Reports as outline on the Pricing Page?**

**A: These are standard industry terms. Qualified firms should be familiar with these reports.**

**34.Q: What are Written Loss Notices as outlined on the Pricing Page?**

**A: These are standard industry terms. Qualified firms should be familiar with these reports.**