



## Forsyth County Procurement

Tyra Little, Procurement Agent III

February 4, 2021

### ADDENDUM #4

### Bid 20-192-1620

### Tax Assessors Renovation

**For: Providing all materials, equipment and labor for the Renovation of the Forsyth County Tax Assessors Office located at 110 East Main Suite 260 Cumming, GA 30040.**

This addendum supersedes and supplements all portions of the quote documents and becomes part of the quote documents for the above-referenced project.

Where any item called for in the specifications or indicated on the drawings is supplemented hereby, the original requirements shall remain in effect.

Where any original item is amended, voided, or superseded hereby, the provision of such item not so specifically amended, voided, or superseded shall remain in effect.

#### Questions/Answers (*answers in Italics*)

1. Permit: Is the permit required? If so, is the permit fee waived?  
*Permits are required. Contractor's responsibility.*
2. Existing: Will the existing furniture and partitions be removed by the Owner before NTP?  
*It will be the Contractor's responsibility to hire a professional furniture mover.*
3. Provide narrative on procedure of when, where and how we are to deliver material in and out of the building. *Laydown areas will be determined after the award.*
4. Provide procedure of how we are to enter the building and where we enter the building.  
*Will be determined after the award.*
5. Will furniture and office accessories be removed before construction?  
*It will be the Contractor's responsibility to hire a professional furniture mover.*
6. Who is responsible for removal of all office equipment?  
*It will be the Contractor's responsibility to hire a professional furniture mover.*

7. Will we be required to provide floor protection along path of egress to and from space? If required, provide drawing indicating travel route for required floor protection.  
*Yes, will be determined after the award.*
8. How are we to obtain “Building Standard Hardware”?  
*PM will help coordinated with FC Locksmith.*
9. New plumbing will be required access to ceiling of space below. What hours are we to work in this space be required?  
*Per contract documents.*
10. Sheet MP-0.2 note C-6, Asbestos Testing, is this to be part of our scope of work? If required, provide the company contact information that the county uses for this service.  
*It is the Contractor’s responsibility to have an asbestos survey for the area and provide a copy to Forsyth County PM.*
11. Who is the controls contractor for the building?  
*Forsyth County*
12. General note #25, Sheet CS-1.01, has a environmental study been done on this space for the detection of mold?  
*The County is unaware of any mold.*
13. Provide the report of the study on mold.  
*The County is unaware of any mold.*
14. Is there presently mold in the scope of work area?  
*The County is unaware of any mold.*
15. -2.01 note at room 202, “LED Blub Replaced by Owner”. Does this indicated that the Owner is replacing all or none working blubs?  
*Owner is addressing lighting.*
16. Is the existing roof under warranty?  
*No*
17. Special conditions item #8, are we required to only “use suppliers on the appropriate GDOT Qualified List” for this interior project?  
*No GDOT work is being done.*
18. Is there an ACM (Asbestos) survey? If not, when do you anticipate this being provided?  
*It is the Contractor’s responsibility to have an asbestos survey for the area and provide a copy to Forsyth County PM.*
19. Will there be full, unobstructed access to the work area?  
*There will be a usable route.*

20. Where will the staging area be for dumpsters and load out?  
*Yes*
21. Will the cubicles/furniture and other loose items be moved prior to the start of work?  
*Coordination with work will take care of items on the furniture.*
22. Will there be a dedicated elevator for use?  
*Yes*
23. Will there be a designated location to store the materials to be salvaged for the owner?  
*Yes*
24. After attending the pre-bid meeting, it was discovered that there is quite a bit of furniture to be moved to complete this project, is the GC to assume these costs or will the suite be cleared prior to work commencing?  
*It will be the Contractor's responsibility to hire a professional furniture mover.*
25. (Page 16, Bid Specifications) The hours are listed as 5 days a week "normal working hours", but the suite is occupied. Is the GC to assume the space will be unoccupied for the duration of the project, or price as after hours work?  
*There will be staff in the office.*
26. Are contractors allowed to use building restrooms? *Yes.*
27. Please confirm both equipment and furniture will be the responsibility of the "Owner's Representative".  
*It will be the Contractor's responsibility to hire a professional furniture mover.*
28. Will the site remain open during renovation activities?  
*The building will be open for business.*
29. Where will the staging area be for dumpsters, storage and load out?  
*Yes*
30. Will the cubicles/furniture and other loose items be moved prior to the start of work?  
*Yes*
31. Will there be a designated location to store the materials to be salvaged for the owner?  
*Yes*
32. If 3 & 4 are No answers should we include labor hours to remove the furniture and files?  
*It will be the Contractor's responsibility to hire a professional furniture mover.*
33. Will all Flooring be replaced even in those areas not directly mentioned on the plans?  
*Specifically, Rooms 207, 210 & 211.*

34. Are there any “Required Vendors” that we should be contacting such as Fire Alarm, Fire Sprinkler, etc.?

*No required vendors.*

**End of Addendum #4**