



Forsyth County Procurement Department

July 9, 2020

ADDENDUM #1 RFP NO. 20-67-1517

For: *ONLINE BIDDING SYSTEM SOLUTION*

This addendum supersedes and supplements all portions of the bidding documents and becomes part of the contract documents for the above-referenced project.

Where any item called for in the specifications or indicated on the drawings is supplemented hereby, the original requirements shall remain in effect.

Where any original item is amended, voided or superseded hereby, the provision of such item not so specifically amended, voided or superseded shall remain in effect.

Questions received and responses (*in italics*) thereto:

1. Will the contract management system be hosted (SaaS) or deployed on your organization's server (on-premise)?
Answer: The preference is for it to be hosted (SaaS) but please provide us with both options.
2. How many total users will require log-on access to add contracts, edit, delete, approve, search, etc.?
Answer: As stated on pg. 10, section 3, the department is comprised of eleven (11) users which is the anticipated number of users. The actual number of users and user types may vary depending on the type of solution provided and will be determined at the time of negotiations.
3. Will there be data migrated/ imported into Contract Management Software?
Answer: Please refer to the specifications on pg. 20 of the RFP documents.
4. How many columns/fields are currently tracked in the current/legacy system?
Answer: Please refer to the specifications on pg. 17 of the RFP documents.
5. How many total electronic records (rows in excel spreadsheet) and how many total electronic files in the current/legacy system?
Answer: Please refer to the specifications on pg. 17 of the RFP documents.



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6. How many total legacy (historic) electronic contract files will be imported into the Contract Management Solution?
Answer: Please refer to the specifications on pg. 17 of the RFP documents.
7. Where are the legacy (historic) electronic contract files currently stored (share folders, SharePoint, document management system, etc.)
Answer: Please refer to the specifications on pg. 17 of the RFP documents.
8. What third-party systems do you anticipate will be integrated with the Contract Management Solution? Please provide system details (system name, database used, home-grown or commercial) if applicable. Will this be an ongoing data integration or a one-time data import?
Answer: Please refer to the specifications on pg. 16 of the RFP documents.
9. What data will your organization be passing in the data integration between the Contract Management Solution and other third-party systems?
Answer: Please refer to the specifications on pg. 16 of the RFP documents.
10. Are the other systems installed/deployed on your organization's server(s) or is the vendor hosting the software (cloud/SaaS)?
Answer: Please refer to the specifications on pg. 16 of the RFP documents.
11. What agreement types would you like to start authoring within the system (number of templates)?
Answer: Please refer to the Appendix A Technical Requirements document of the solicitation under Solicitation Creation Tab, Line SC-2.
12. [For GSA eligible organizations] Is your organization eligible to purchase off of the GSA Schedule 70? If yes, would you like GSA pricing in the bid response or retail pricing?
Answer: Yes, we are eligible to purchase off of the GSA Schedule 70. Please provide us your best possible pricing.

End of Addendum

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