



Forsyth County Procurement Department

March 23, 2021

ADDENDUM #2 RFP NO. 21-49-2300

For: ***PUBLIC SAFETY SCHEDULING SOFTWARE SOLUTION***

This addendum supersedes and supplements all portions of the bidding documents and becomes part of the contract documents for the above-referenced project.

Where any item called for in the specifications or indicated on the drawings is supplemented hereby, the original requirements shall remain in effect.

Where any original item is amended, voided or superseded hereby, the provision of such item not so specifically amended, voided or superseded shall remain in effect.

Questions received and responses (*in italics*) thereto:

1. Is a payment bond or perform bond a requirement of this project?
Answer: No
2. Is this agreement with the County for a 5 year term agreement?
Answer: No, all County agreements are for the term of one year. However, renewals are possible.
3. Should the count of 1,100 employees referred to in the RFP be used to calculate seat-based pricing?
Answer: No, Please see Page 10, Section 3 of the solicitation for the Department overview and staffing.
4. Under #5 - Scope of Services / Professional services for implementing the solution, please clarify:
 - a. How many forms does the County anticipate being included in the system?.
 - b. What is the expectation of 'Period-ending' support?
 - c. What is the expectation for change management support?***Answer: a. Two, We have a leave request and a shift swap form that is used***



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b. Period ending support would only be applicable if the proposed system has requirements to roll data from one period or fiscal year to another.

c. Change management support would include providing a structured approach to support our team in the move from our current state to the proposed future platform.

5. Do the Sheriff's Office, Fire and EMS agencies have differing payroll and scheduling rules?

Answer: This solicitation is for the E-911 Department only at this time.

6. Do any of the agencies have collective bargaining agreements?

Answer: No.

7. Regarding the interface with Kronos Workforce Dimensions:

a. Is Kronos to be considered as the system of record for new hire and personnel data?

b. Is Kronos being used for payroll processing?

c. Assuming this is the case, are the payroll calculations expected to be performed by the selected vendor

before being transmitted to the payroll system? Or will the payroll system perform these calculations?

d. Does the interface with Kronos require the vendor to submit time and attendance data?

e. Will leave accruals be calculated by the Kronos system or by the selected vendor?

Answer: a. Yes

b. Yes

c. Payroll system will perform all calculations

d. Yes

e. We would like for this to be shared if possible. Kronos already calculates accruals

8. Do any of the agencies allow the following in the scheduling practices:

a. Vacation bidding

b. Shift bidding

c. Court events

Answer: a. No

b. Yes

c. No

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Contract Administrator