



Forsyth County Procurement

Adrian Casey, Procurement Agent III

ADDENDUM #3

Solicitation Number: 22-63-1514	Title: RFQ Forsyth County Program Management Services
	Date: June 30, 2022
Issuing Officer: Adrian Casey	Bid Initially Solicited: 6/10/22
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This addendum supersedes and supplements all portions of the bidding documents and becomes part of the contract documents for the above-referenced project. Where any item called for in the specifications or indicated on the drawings is supplemented hereby, the original requirements shall remain in effect. Where any original item is amended, voided, or superseded hereby, the provision of such item not so specifically amended, voided, or superseded shall remain in effect.

#	Clarification	Referenced Bid Section	Answers
1.	In Addendum 1, the County removed the mention of specific buildings included in this program. Does this indicate that the chosen PM firm will be responsible for oversight on both vertical and horizontal projects?		This RFQ has been initiated for program management of vertical projects.
2.	On Page 4 of the RFP, the County states that "The selected firm will provide all materials, equipment, and labor to complete this project." Could you clarify what types of equipment the County anticipates requiring the chosen program management firm to provide?	Page 4	Boiler plate language included in all County solicitations and does not apply to this solicitation.

#	Clarification	Referenced Bid Section	Answers
3.	<p>On Page 8 of the RFP, the County states that “Certificates of insurance, policies, bonds, and any other requirements must be forwarded to the Owner.” Although the Standard Terms and Conditions state in Section 29 that bonds are required only occasionally for non-construction contracts, could you confirm whether the County anticipates requiring bonds from the chosen program management firm?</p>	Page 8	Boiler plate language included in all County solicitations and does not apply to this solicitation
4.	<p>On page 11 of the RFP, the solicitation references “ Compliance with Regulations - Contractor shall comply with the Regulations relative to nondiscrimination in federally assisted programs of the U.S.D.O.T., Title 49, Code of Federal Regulations, Part 21” and “facilities as may be determined by the County or the Georgia Department of Transportation (GDOT) or the Federal Highway Administration.” Does the County anticipate including Transportation projects in the scope of work for this Program Manager solicitation?</p>	Page 11	<p>Boiler plate language included in all County solicitations.</p> <p>This RFQ has been initiated for program management of vertical projects.</p>

#	Clarification	Referenced Bid Section	Answers
5.	On page 12 of the RFP, the solicitation states that “The Contractor shall use suppliers on the appropriate GDOT Qualified Products List.” Will GDOT Pre-qualifications be required from the chosen program management firm? If so, could you provide a list of the specific Pre-qualifications the County will require from its chosen program management firm?	Page 12	Boiler plate language included in all County solicitations and does not apply for this solicitation.
6.	On page 15 of the RFP, under heading 3.1 Program Management/Project Management, subheading a) the solicitation states that the Program Manager will “Maintain the budget and schedule; this includes establishment of project management protocol on appropriate software.” Given the mention of Procore later in the solicitation, could you confirm whether using Procore will be the County’s preference for this program? If so, could you clarify whether Procore Licenses will be supplied by the County and whether Procore’s intended use will be for management of all program expenses and reporting or monitoring only by the program management firm?	Page 15	Procore has been provided by the county for each project. Procore’s intended use will be for management of the program budget, commitments, and invoicing.

#	Clarification	Referenced Bid Section	Answers
7.	On Page 17 of the RFP, Under Heading 3.3 Construction Services, subheading e), the solicitation states that the Program manager will “ <i>provide experienced project staff whose duties will include day-to-day decisions on plans, construction acceptability, direction to the contractor’s superintendent, and supervision and assignment of inspection and testing personnel.</i> ” Does the County intend to require project management staff to be assigned to work full time onsite?	Page 17	A project specific RFP for program management will be issued after this RFQ has completed. Each RFP will include detailed program scope.
8.	Page 18 - header 4.3 - Could sample reports and other relevant information be included in the appendix, excluded from the page count?	Page 18	Each question should be adequately addressed within the specified page limit; however, it is acceptable to attached reference reports as an exhibit attachment.
9.	On page 17 of the RFP, under heading 4.1. Transmittal Letter, the solicitation instructs respondents to place E-verify Affidavits in an Appendix. Could you confirm that the Appendix and all the information it contains (ex. E-verify, etc.) will be excluded from page count limits?	Page 17	Confirmed

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10.	Is it the County's intention to award some Program Management companies only vertical projects and other Program Management companies only horizontal projects?		This RFQ has been initiated for program management of vertical projects.
11.	Would the County provide a list of types of projects to be performed under this contract?		<p>The following projects are being considered for program management:</p> <ul style="list-style-type: none"> • New County Campus • New Fire Training Ctr. • County Way Campus
12.	Page 16, header 3.2. Pre-Construction Service – “Required to include pre-construction contractor management in areas such as engineering, architecture, landscape architecture, land surveying, environmental compliance, technical management, and administrative services. Additionally, the selected project management firm will provide qualified technical and professional personnel to perform to applicable standards and procedures as assigned.” Is it the County's intent for the Program Management firm to provide engineering, architecture, environmental services, land services resources under the Program	Page 16	<p>No, the program manager will not provide architectural and engineering design.</p> <p>The county will obtain architectural and engineering design directly with a consulting firm</p> <p>The County may or may not hire a program manager before or after obtaining architectural and engineering design service. Following completion of this RFQ, this will be clarified in the RFP specific scope.</p>

#	Clarification	Referenced Bid Section	Answers
	Management Contract? If so, does this preclude these companies who partner as part of the Program Management team from providing services under other solicitations by Forsyth County?		
13.	Page 16, header 3.2. Pre-Construction Service – “Required to include pre-construction contractor management in areas such as engineering, architecture, landscape architecture, land surveying, environmental compliance, technical management, and administrative services. Additionally, the selected project management firm will provide qualified technical and professional personnel to perform to applicable standards and procedures as assigned.” Is the Program Management firm able to utilize the current On-Call contracts of Forsyth County?	Page 16	<p>Yes, in the capacity of operational services, inspection and testing firms.</p> <p>No, the program manager will not provide architectural and engineering design.</p>
14.	Amendment #1 revised Page 1 wording to “The Forsyth County Board of Commissioners is soliciting qualifications from qualified firms to provide Program Management Services.” Can you please clarify		This RFQ has been initiated for program management of vertical projects.

#	Clarification	Referenced Bid Section	Answers
	the projects/types of projects that this Program Management Services solicitation covers? Is it Capital Projects for the County's buildings and facilities? Or does it cover more projects/project types such as roads, etc.?		
15.	Would you consider extending the due/close date?		No