



July 17, 2020

ADDENDUM #4
RFP 20-87-3340

For: **Printing and Mailing of Utility Bills (Water & Sewer)**

This addendum supersedes and supplements all portions of the bidding documents and becomes part of the contract documents for the above-referenced project.

Where any item called for in the specifications or indicated on the drawings is supplemented hereby, the original requirements shall remain in effect.

Where any original item is amended, voided or superseded hereby, the provision of such item not so specifically amended, voided or superseded shall remain in effect.

Response to questions received: *(response in italics)*

1. What is the artwork on the #10 and #9 envelope, is #10 a window or non-window?
The #10 envelope has the County's full color logo in the return and a window on the left side. The #9 is a stock return window envelope, no color, sender is to enter their return address.
2. Please provide sample data and file layout. *To be provided to short listed firms, at that time we will request that a "sample" bill be provided to us based on the data provided.*
3. Is a price sheet available or do you want us to create our own to submit? *Firms are to submit pricing as detailed within the RFP; we do not have a price sheet to provide.*
4. In other bids we have participated in, we have learned that the software vendor used by the county has "participating partners", Does your software vendor provide any incentives when selection one of their "preferred partners"? *This is a request for proposal, and there are no incentives.*
5. Do you prefer a local vendor? *We do not have a local vendor preference; we do require prompt service and response.*

END OF ADDENDUM #4