



Forsyth County Procurement

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September 30, 2021

ADDENDUM # 3

Bid 21-130-1205

For: Interpreter services for the Judicial Departments

This addendum supersedes and supplements all portions of the bidding documents and becomes part of the contract documents for the above-referenced project.

Where any item called for in the specifications or indicated on the drawings is supplemented hereby, the original requirements shall remain in effect.

Where any original item is amended, voided or superseded hereby, the provision of such item not so specifically amended, voided or superseded shall remain in effect.

Questions / Revisions:

- 1. Can you please indicate what languages and/or dialects you require under “Guatemalan”?** *There are several languages and/or dialects under Guatemalan. Forsyth County will still require the awarded vendor to provide services for all languages/dialects.*
- 2. Can you please clarify how the chart is meant to be read on Page 14? Does it mean that if you were to cancel within 24 hours or less you would pay 1 hour of the interpretation and if you cancel within 5 days or longer you pay 16 hours of interpretation?** *The Anticipated Court Schedule refers to how many days a trial is expected to last.*
- 3. Will the company itself go through the background check or will each individual interpreter be checked? If so, how much do the background checks cost?** *Each individual will be required to obtain a background check. Presently the cost is \$20 for the background check and badge.*
- 4. If awarded, Does the contractor need to obtain all 4 types of insurance?** *Per the solicitation documents the contractor must provide all types of insurance requested.*

5. **Are we required to have one contractor badge (as a company) or one badge for each individual?** *One badge per individual would be required.*
6. **What constitutes a Conditionally Approved Interpreter?** *Please refer to the Georgia Commission on Interpreters. www.coi.georgiacourts.gov*
7. **Will Forsyth County accept our submission in electronic format?** *As stated in the invitation to bid all submissions must be presented in a sealed envelope to the Forsyth County Procurement Department in person or via mail.*
8. **Was there a previous RFP for these services?** *Yes, there was a previous bid for the same services in 2017.*
9. **In the interest of securing the optimal prices to accomplish the goals of Forsyth County, it is desirable for us to know the volume, by language and service, of historical usage for interpreting. Would Forsyth County provide this?** *Statistical data is not available. Services are requested on a case-by-case basis.*
10. **In the interest of securing the optimal prices to accomplish the goals of Forsyth County, it is desirable for us to know the volume, by language and service, for projected usage for interpreting.** *Statistical data is not available. Services are requested on a case-by-case basis.*
11. **Would Forsyth County in the interest of added flexibility and cost savings for the government allow a line-item quotation for HIPAA compliant Video Remote Interpreting (VRI) as a supplement to or substitute for on-site interpreting services?** *Please refer to the Bid Schedule on Page 15 for the services requested in this solicitation.*
12. **In the interest of securing the optimal pricing for Forsyth County we would like to provide pricing for interpreting based on individual languages rather than a blended rate for all non-Spanish languages. Will this alternative pricing model be acceptable?** *This alternative pricing model will not be acceptable at this time.*
13. **Industry standard practice for on-site interpreting utilizes a minimum number of hours per assignment. Will Forsyth County revise the Price Form to incorporate such a minimum per assignment for on-site interpreting? We propose a minimum of 2 hours per assignment.** *Forsyth County will not revise the Price Form at this time.*

14. The RFP states “Clear evidence of credentials and references must be provided with the proposals to be eligible for award.” Would Forsyth County further define what that would entail? Would a license number suffice, for example? *Please refer to Page 14 and 17 of the bid documents.*

NO MORE QUESTIONS WILL BE ACCEPTED AT THIS TIME.